

HAVANT BOROUGH COUNCIL

At a meeting of the Governance, Audit and Finance Board held on 18 September 2019

Present

Councillor Kennett (Chairman)

Councillors P Bains, Crellin, Hart, Patel and Thomas

15 Apologies

Apologies for absence were received from Councillors Milne and Smith.

16 Minutes

The Minutes of the meeting of the Development Management Committee held on 24 July 2019 were agreed as a correct record and signed by the Chairman.

17 Matters Arising

Minute 13

The Board was advised that the East Hampshire District Council environmental services agreement was due to be signed on 19 September 2019 and would commence on 30 September 2019.

18 Declarations of Interest

There were no declarations of interests.

19 Chairman's Report

The Board received updates on the Members' Remuneration Panel and the Joint Constitution Sub Committee.

The Chairman advised that he would be stepping down as Chairman of the Board at the end of the month due to work commitments. He thanked the members for their support throughout his tenure as Chairman. Members of the Board thanked the Chairman for his guidance and contribution to the work of the Board.

20 Internal Audit Progress Report

The Committee considered the report presented by Antony Harvey of the Southern Internal Audit Partnership, who joined the meeting for the debate on this item and answered member's questions in connection with the report.

The paper provided an update on the progress of internal audit activity completed in accordance with the approved audit plan, and summarised the status of 'live' reports.

With regard to the problems relating to obtaining information from CAPITA reported at the last meeting, the Board was advised that discussions had been held with CAPITA since the meeting and an indicative scope was in the process of being finalised. The Board was assured that they would be advised if the problem persisted.

RESOLVED that the Internal Audit Progress Report 2019-20 (August 2020) be noted.

21 Update from Capita on National Fraud Initiative Matches

The Board invited Ian Bartlett, Capita Head of Revenues and Benefits Service, and his successor Sue Jones to join the meeting to give an update on the position regarding National Fraud Initiative matches.

The Board was advised that NFI matches on the Electoral Roll had been completed. The Board noted that the number of outstanding matches was considerably less than this time last year.

In response to questions raised by members, Mr Bartlett agreed to review the wording of the query letters relating to NFI matches to ensure that it gave the correct contact telephone number.

The Board thanked Mr Bartlett for his contribution towards the work of the Council and wished him a happy retirement. The Board also congratulated Sue Jones on her promotion.

RESOLVED that the report be noted.

The meeting commenced at 5.00 pm and concluded at 5.45 pm

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Chairman